



MALMESBURY TOWN COUNCIL

Minutes of the **Town Hall and Facilities Committee Meeting**
Held in Malmesbury Town Hall on **9th July 2026** at 6pm.

Present: Councillors James, Power, J Akhtar, Exton, Paget, D'Arcy and Drake.

Also present: Claire Mann (Town Clerk), Cllr W Jones
Peter Burch (Wiltshire & Bath Air Ambulance) and Chas Gould (Malmesbury League of Friends)

To receive a presentation from Peter Burch of the Wiltshire & Bath Air Ambulance.

Peter Burch outlined the work carried out by the Air Ambulance and the most recent fund raising activities that has enabled the purchase of three blood testing machines in March 2026 and £45,000 towards Aware+ and accredited first aid training. A new initiative, in conjunction with Malmesbury League of Friends, is to offer free First Aid training to organisations and individuals at the Town Hall for 10-30 attendees per session and each training session will last for 90-minutes. The request is that the Town Hall is available for use, free of charge, to benefit any and all residents of Malmesbury.

Peter Burch and Chas Gould left the meeting.

TH&F/26/45 To receive declarations of interest.

None received.

TH&F/26/46 To receive apologies

Apologies received from Cllrs Hastings and Crawford-Price.

TH&F/26/47 Public participation in respect of items included in this agenda

None received.

TH&F/26/48 To approve minutes of the meetings held on the 11th June

The minutes of both meetings were approved and signed as a correct record.

TH&F/26/49 To receive income & expenditure report.

The report was noted. The Town Clerk will forward a breakdown of expenditure for the licences code.

TH&F/26/50 To consider approval for additional contingency sum of £2,000 for installation of Model Railway at the Town Hall.

Following discussion it was agreed that, in the worst case scenario, this could potentially be high expenditure for something that the Town Council doesn't own. It was agreed that ownership (or long term loan) by MTC will be sought from the owner before making a decision on the cabinet.

TH&F/26/51 To note and consider project status report.

The project status report was updated and noted by all, the Accessibility Audit quote from Safety Forward was accepted.

TH&F/26/52 To consider presentation from Peter Burch, Wiltshire & Bath Air Ambulance and agree next steps.

Following discussion it was agreed to work in partnership with the Wiltshire & Bath Air Ambulance and the Malmesbury League of Friends to deliver defibrillator and first aid training in the Town Hall. Two sessions a month will be held in the Town Hall and additional sessions can be requested, to be approved by resolution of the Committee. A trial will be in place for twelve months.

Meeting closed at 6.59pm